

WINTOTAL SUPPORT BULLETIN

ATHENA GENERATION

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Pages: 2

Subject: Transferring updates to another computer

Issue: This document outlines the steps necessary to copy updates for WinTOTAL from one computer to another.

These instructions are provided so that a single appraiser with computers at multiple locations (such as a laptop and home office) can transfer updates to computers without Internet access. It is not consistent with our license agreement to install WinTOTAL on multiple computers that will be running the program simultaneously. (Think of it like a book – two people at different locations can't read it at the same time.) WinTOTAL has networking built-in which allows you to install it on a file server and have the work stations all run it off the shared drive. See the WinTOTAL networking guide for more details.

How can I copy updates from one computer to another?

Note: This document assumes that the WinTOTAL is installed in the default directory of C:\WIN2000 and your 3-1/2 floppy drive letter is A:

Because of the size of the updates, most of them will take up an entire floppy disk. If you have a ZIP drive, you can use it, substituting the drive letter of your ZIP drive for the A:\ drive. To transfer the update files, you first need to do the following:

1. Insert a blank floppy disk into your A:\ drive of the computer that contains the updates.
2. Click the **Start** button, select **Programs**, the **WinTOTAL** program group, and the **Tech Support Assistant**.
3. In the Tech Support Assistant window, click on **WinTOTAL Utilities**, then click **Next**.
4. In the left-hand side of the Utilities window, double-click on **1. Explore WinTOTAL program directory**. A window will open with two "panes"—

one on the left, and one on the right. The pane on the left contains folders with a "+" or "-" to its left. The plus sign means there are subfolders included within that folder.

5. On the left-hand side, underneath the **WINTOTAL** folder, click once on the "+" next to the folder called **MODEM**.
6. Under the **MODEM** folder click once on the folder named **UPGRADES** to highlight it.
7. Click **Edit** and **Select All**.
8. All of the files displayed on the right-hand side should be highlighted. Click **Edit** and **Copy**.
9. On the left-hand side, scroll up and click once on **3-1/2 Floppy (A:)**
10. Click **Edit** and **Paste**.
11. When Windows Explorer prompts you that the disk is full, insert a new disk into the floppy drive and click **Retry**.
12. When all files have been copied, close the Windows Explorer by clicking **File** and selecting **Close**.
13. Close the Technical Assistant by clicking the **Finished** button.

All of the necessary files have now been copied to floppy disk(s) and you should have the Technical Assistant on your screen. With the update files on disks, you can transfer them to another computer following the instructions in the next section.

Copying the update files to the other system.

Go to the computer to which you want to copy the updates and do the following:

1. Click the **Start** button, select **Programs**, the **WinTOTAL** program group, and **Tech Support Assistant**.
2. In the Tech Support Assistant window, click on **WinTOTAL Utilities**, then click **Next**.
3. In the left-hand side of the Utilities

window, double-click on **4. MS-DOS Prompt**. You will see a black screen with a blinking cursor.

4. Insert one of the disks containing the update files into the floppy drive.
5. At the prompt type the following commands:

```
CD MODEM\UPGRADES and press [ENTER]  
Copy A:\*.* and press [ENTER].
```

Repeat this step for each one of the disks used in step 9 above before proceeding to the next step.

6. When all of the files have been copied from all of the disks, type **EXIT** and press **[ENTER]**.
7. Click the **Back** button to return to the first screen of the Technical Support Assistant.

Installing the copied update files

Now that the updates have been copied over, they will need to be installed on this computer.

1. In the Technical Support Assistant, click **Analyze System**, then click **Next**.
2. On the lower right-hand side, double-click on the lowest number listed in the **Update History for WinTOTAL**. *Note: You may have to scroll through the list to find the lowest number.*
3. When the **Re-install Updates** window appears, make certain that the **Re-install any previously downloaded updates** bullet is checked.
4. In the field **Start with update #**, you will see the number of the update that you double-clicked on. WinTOTAL will begin installing all of the updates you just copied over.

More than 200 pages of instructional information is accessible for the WinTOTAL program. Simply click the Windows "Start" button, select "Programs," followed by the WinTOTAL" program group, and then click the icon labeled "WinTOTAL User Manual." Other Support Bulletins like this one, on a wide variety of topics, are available from your Appraisal Desktop in the Solutions Center by clicking the "Tech Doc Library" button.

Last Revision By: -KRJ